

Dual Enrolment Form

This form applies to students completing their final unit in the *Foundation Program* and wish to start their Diploma in the same trimester. Please scan and email your completed form to the below email address after the release of an official academic results and prior to the start of a next trimester:

Burwood students: please submit completed form to dcoll-acadserv@deakin.edu.au

Geelong students: please submit completed form to dcoll-sasgeelong@deakin.edu.au

Correspondence related to this form will be sent to your Deakin College email address.

In the event that we need to contact you on your personal email or telephone, we will only do so using the details you have recorded via the Student Portal.

Please ensure that your details are correct / current. If they are not, please update them now by logging into the Student Portal and clicking on Student Profile.

To be eligible for a dual enrolment, the following criteria apply:

- The applicant must have originally accepted a package for the *Foundation Program* and a Diploma;
- The applicant must have achieved satisfactory attendance (80 per cent) in each trimester (as per the requirements of the Enrolment, Fees and Charges Policy);
- The applicant must have achieved satisfactory academic progress in each trimester (as per the requirements of the Academic Progress Policy); and
- If the applicant is a government sponsored student, all appropriate documents (financial guarantees) must be relevant for the proposed study program.
- All Applications subject to approval by Academic Manager on a conditional enrolment basis.

Student ID: Date of Birth:

Family Name: Given Name:

Mobile: Diploma Course:

Preferred Unit:

Day and Time Diploma unit offered:
(subject to availability)

Declaration

- I hereby apply for a dual enrolment in the *Foundation Program* and in my Diploma. I declare that I have read, understood and I meet each of the eligibility criteria above for the dual enrolment.
- I accept that if I am approved for a dual enrolment, I will be limited to one Diploma unit and that if I fail any unit, whether Foundation or Diploma, I will not continue in the Diploma until I have completed all of the requirements for the *Foundation Program*.

Student Signature: **Date:**.....

**DEAKIN
COLLEGE**
in association with



Parent/Legal Guardian (if under the age of 18 years of age):

Signature: **Date:**

