

## How to activate a Deakin University Username and Password

### New and returning students

If on campus: You can log into any of the computers using:

Username: Deakin

Password: Deakin

And click on “New Student”

Or from a non-University computer: Visit the following link

Visit: <https://sync.deakin.edu.au/activate/password>

**Username and password generation**

As part of your enrolment you will need to activate your Deakin online account using the following form. This form will generate a username and allow you to set a password. You can then use your username and password to complete your enrolment via StudentConnect and access your Deakin email and CloudDeakin.

**Date of birth**

Day  Month  Year

**Student ID number**

You can find your Deakin student ID number on your offer email.

**Course code**

You can find your course code on your offer email. It is usually a letter of the alphabet and three numbers (eg. S345).

**Postcode**

Please enter the postcode that you used when you applied.  
If you are an international student and did not provide a postcode for enrolment please leave this field blank.

Deakin University complies with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic) in the collection, use, disclosure and ongoing management of your identifying information. Access to your personal information is provided through the Freedom of Information Act 1982 (Vic). Information on the University's policies can be found on the [Information privacy website](#) or through the [Privacy Policy in The Guide](#).

Enter your details in the fields highlighted in Yellow.

Your Student ID number is your Deakin College ID (e.g. TOMBRET1201) which can be found on your letter of offer.

The Course codes are as follows:

Course	Deakin College Course Code
Foundation Program	X088
Diploma of Business	X089
Diploma of Commerce	X081
Diploma of Computing	X080
Diploma of Engineering	X085
Diploma of Health Science	X084
Diploma of Management	X086
Diploma of Media and Communication	X083
Diploma of Science	X087
Masters Qualifying Program	M068

Enter your postcode, this should be the postcode of the address you entered into the student portal where you will be living while you are studying

- If you have an issue where Deakin can't identify you, please try leaving the postcode box blank. If this doesn't work try the Burwood postcode, 3125.

Click "CONTINUE".

If successful, you'll be presented with a new username. Please select the option for the system to automatically generate a password for you, you can change the password later. The system will continue setting up your email account, wait for this to be created, then take down all of the details.

Please note that you will not be able to change your password for approximately one hour after activating your account.

If unsuccessful, please check the details you have entered, there should be a message that either the course code, birthdate or postcode do not match, please reenter the details. If you receive a message that the student ID could not be found, firstly please check there are no spaces before or after the student ID, if the student ID still cannot be found please contact Deakin College.

Please take note of this username and password as this will give you access to many Deakin University IT facilities and services which include:

- Access to the internet from the Deakin network
- Access to Deakin Wi-Fi
- Access to computer laboratory workstations
- Access to printing from the laboratories
- Access to the Deakin Library
- Access to Deakin Card

Please also note that this username and password is different from the username and password you use to log onto the Deakin College Student Portal.