

## **Procedure Title**

### **Transnational Education Procedure**

#### **Preamble**

The Transnational Education Policy governs Deakin College transnational education or the delivery of pathway study programs or education services by Deakin College to learners in a different country. This procedure sets out the implementation of the policy.

#### **Purpose**

This procedure informs the process to develop and maintain partnerships.

#### **Scope**

This Procedure applies to Deakin College as a whole, embraces all its organisational units, campuses, staff and other stakeholders and is supported by a number of operational plans.

#### **Policy**

Transnational Education Policy

#### **Related Documentation**

Deakin College Partnership Framework

#### **Procedure**

### **1. Proposal and Agreement**

**1.1.** A new partnership can be proposed by:

- A potential partner external to Deakin College, Deakin University or Navitas;
- Deakin University; and/or
- Deakin College/Navitas.

**1.2.** After initial due-diligence, Deakin College's College Director & Principal and Director Marketing & Admissions will draft a proposal for the approval by the following:

- Deakin College's Senior Management Group;
- Deakin College-Deakin University Joint Management Committee; and
- CEO UPA Navitas/CEO Navitas Group

**1.3.** On approval, the College Director & Principal and Director Marketing & Admissions will coordinate drafting of the formal agreement.

**1.4.** Deakin College's Partnership Framework principles will guide the formation of the agreement.

**1.5.** The draft agreement will be circulated amongst all interested parties for review and approval.

### **2. Implementation**

**2.1.** College Director & Principal, Academic Director, Director Quality & Student Services, and Director Marketing & Admissions will be responsible for implementation.

**2.2.** An oversight and joint operational committees will be formed to drive implementation.

### **3. Review**

3.1. The College Director & Principal will commission a review of a partnership as stipulated in the Agreement.

**4. Partnership Oversight**

4.1. All partnerships will be overseen by the Deakin College Partnership Committee.

4.2. For each partnership, Deakin College will form a joint operational committee represented by Deakin College and partner.

**Status and Details**

<b>Identification</b>	Transnational Education Procedure
<b>Initial Issue Date</b>	19/04/2018
<b>Status</b>	Current
<b>Domain</b>	Governance
<b>Effective Date</b>	1/08/2021
<b>Review Date</b>	1/08/2024
<b>Approval Authority</b>	Academic Board of Studies
<b>Implementation Officer</b>	College Director and Principal
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